



EU2022.CZ
Parliamentary Dimension



Inter-Parliamentary Conference for the Common Foreign and Security Policy and the Common Security and Defence Policy (IPC for CFSP/CSDP)

Prague, Czech Republic
Date: 4-5 September 2022

Practical Information

Czech Presidency of the Council of the European Union
Parliamentary Dimension

Version of July 1

CONFERENCE VENUE

Prague Congress Centre

Address: 5. května 1640/65, 140 00 Prague, Czech Republic

<https://www.praguecc.cz/en/homepage>

To enter, please use entrance no. 10 (see the map on the last page)

REGISTRATION OF PARTICIPANTS

Accreditation

The Czech Presidency has implemented an online registration system for all meetings. You are kindly requested to send contact information for a Delegation Accreditation officer (DAO) for your institution (name, email address and phone number) to the following email address: accreditation@parleu2022.cz.

The DAO will receive a link to the registration system via email. The registration system allows them to register participants, view the accreditation status and make modifications to the persons registered before the registration deadline.

Every DAO is kindly asked to fill in the online registration form for the whole delegation by 19 August 2022.

Registration & Badges

Registration desks will be located in the lobby of each of the conference hotels and will be open for delegates to collect their ID badges and gifts on:

- Sunday, 4 September from 15.00 to 18.30
- Monday, 5 September from 7.00 to 8.30

Delegates arriving later than this can register at the main entrance of the conference venue on Monday, 5 September.

For security reasons, all participants are requested to wear their ID badges visibly at all times during the event. If you lose your badge, please contact the organisers at the registration desk or by email (accreditation@parleu2022.cz) immediately.

Delegates not staying at one of the recommended conference hotels are advised to notify the organisers of the hotel they will be staying at and indicate at which of the recommended hotels they would prefer to register and pick up their badges. They are also welcome to join the transfers from the recommended conference hotels to the conference venue and the dinner location.

Colour coding of identity badges and lanyards

Red	Head of Delegation
Blue	Member of Parliament
Green	Keynote Speaker
Orange	Delegation staff
White	Observer
Black	Organisational staff
Violet	Interpreter
Yellow	Media
Grey	Technical staff

ACCOMMODATION

Participants are encouraged to book their hotel rooms as soon as possible at one of the recommended hotels below. Details relating to the various hotels are shown hereunder.

Rooms will be assigned on a first-come, first-served basis.

Participants are kindly asked to book accommodation directly with the hotels using the links provided below in order to take advantage of the preferential rates.

OPTION 1: CORINTHIA PRAGUE

Walking distance from the Congress venue (5-minute walk)

Address: Kongresová 1, Prague 4, Czech Republic. 140 69

T: +420 261 191 532 | M: +420 736 525 676

<https://www.corinthia.com/prague/>

Corinthia Hotel Prague houses 539 rooms, including 66 Executive Rooms and 22 suites with panoramic views across the city from all sides of the hotel. Located near Prague's Congress Centre, 20 km from the city's airport and only five minutes from the historical city centre, this five-star hotel is ideally situated for business and leisure travellers alike. The hotel is also home to Europe's highest spa, positioned on the 26th floor.

Room type	Rate per night per room (single occupancy)
Superior Room	123 EUR per room per night Surcharge for 2 nd person in the room 15 EUR/night
Including	Buffet breakfast, WiFi, VAT (excl. 2 EUR city tax) Access to the pool, fitness centre, sauna and steam room (subject to national COVID-19 restrictions) for a fee of EUR 13 per person per day
Check in / Check Out	15.00 / 12.00
Reservation deadline	20 July 2022: 30% of the remaining contingent expires 4 August 2022: end of the reservation period

Reservation method. For online reservations please follow the link below:

<https://reservations.corinthia.com/?Hotel=28701&Chain=10210&locale=en-GB&arrive=03/09/2022&depart=06/09/2022&group=ICP>

The deadline for booking is 4 August 2022. After this date, the availability and price of the rooms are not guaranteed. Credit card details are needed to guarantee the booking. You may also book a room directly with the hotel by email: group.events.prague@corinthia.com using the code IPC-CFSP / CSDP.

www.parleu2022.cz

Cancellation policy for individual rooms. Cancellation up to 7 days prior to arrival is free. Cancellation 7 to 2 days prior results in a 1-night charge, cancellation less than 2 days prior results in the full charge being applied.

OPTION 2: HOLIDAY INN PRAGUE

Walking distance from the congress venue (2-minute walk)

Address: Na Pankráci 15/1684, 140 00 Praha 4, Czech Republic

T: +420 296 895 050

<https://www.holidayinn.cz/en>

The hotel offers a combination of modern design and a friendly atmosphere, comfortable hotel rooms, flexible conference facilities, quality gastronomy and the beauty of Prague's sights, which are easily accessible by metro C - Vyšehrad - located in the immediate vicinity of the hotel.

Room type	Rate per night per room (single / double occupancy)
Standard Room	30% discount from the best available rate for SGL / DBL room
Including	Buffet breakfast, WiFi, VAT, city tax, access to the mini gym
Check in / Check Out	15.00 / 12.00
Reservation deadline	4 August 2022: end of the reservation period

Reservation method. For online reservations please follow the link below:

<https://www.holidayinn.com/redirect?path=hd&brandCode=HI&localeCode=en&hotelCode=PRGNP& PMID=99502056&corpNum=954287379&cn=no&viewfullsite=true>

The deadline for booking is 4 August 2022. After this date, the availability and price of the rooms are not guaranteed. Credit card details are needed to guarantee the booking. You may also book a room directly with the hotel by email: reservation@holidayinn.cz.

Cancellation policy for individual rooms. Cancellation up to 24 hours before arrival is free of charge.

OPTION 3: HILTON PRAGUE

15 minutes by bus

Address: Pobřežní 1, 186 00, Prague, Czech Republic

T: +420 224 841 111

<https://www.hilton.com/en/hotels/prghitw-hilton-prague/>

Within walking distance of Prague Old Town's major tourist attractions and the Palladium shopping mall, the newly renovated Hilton Prague Hotel offers comfort and excellent facilities. The bright and airy rooms, designed with convenience in mind, provide a place to unwind or start a new day.

Room type	Rate per night per room (single / double occupancy)
All Room Types	20% discount from the best available rate for SGL / DBL room 20% discount from the best available rate for SGL / DBL room
Including	Buffet breakfast, WiFi, VAT (excl. city tax), access to the spa & fitness centre (subject to state COVID-19 restrictions)
Check in / Check Out	14.00 / 12.00
Reservation deadline	4 August 2022: end of the reservation period

Reservation method. For online reservations please follow the link below:

<http://eventsathilton.com/show/625e723a827c96950bbb1e21>.

The deadline for booking is 4 August 2022. After this date, the availability and price of the rooms are not guaranteed. Credit card details are needed to guarantee the booking. You may also book a room directly with the hotel by email: Pavla.silcova@hilton.com.

Cancellation policy. Room reservations can be cancelled free of charge until the date indicated in the reservation confirmation. The customer is responsible for any changes, cancellations and charges concerning the reservation.

OPTION 4: BOTANIQUE HOTEL PRAGUE

15 minutes by bus

Address: Sokolovská 11, 186 00, Prague, Czech Republic

T: +420 226 222 600

<https://www.hotelbotanique.com>

A modern hotel inspired by nature with a “be green” approach in the city centre of Prague simply focused on guest comfort. Offering fully renovated Superior & Premium rooms designed by famous Czech designers - Olgoj Chorchoj or bright and cosy Classic rooms. All rooms are equipped with comfortable beds, organic amenities and modern technology such as Samsung Smart HD TVs, USB ports, ambient LED lighting and powerful WiFi you can rely on.

Room type	Rate per night per room (single / double occupancy)
Superior Room	145 EUR per room per night
Including	VAT, buffet breakfast and usage of hotel’s new fitness centre Fast WiFi connection, Nespresso coffee machine with capsules, a tea kettle, mineral water, mini fridge, organic natural cosmetics and a laptop-sized safe
Check in / Check Out	15.00 / 12.00
Reservation deadline	First release of 20 rooms 30 days prior to arrival date Second release of the remaining 20 rooms 20 days prior to arrival date

Reservation method. For online reservations please follow the link below:

<https://reservations.travelclick.com/109787?RatePlanId=5163491>.

Please use the code **PSP2022** while booking accommodation via the link above.

The deadline for booking is 14 August 2022 as per the dates mentioned above. After this date, the availability and price of the rooms are not guaranteed. Credit card details are needed to guarantee the booking. You may also book a room directly with the hotel by email: reservations@hotelbotanique.com using the code PSP2022.

Cancellation policy. Room reservations can be cancelled free of charge up to 14 days prior to arrival. The customer is responsible for any changes, cancellations and charges concerning the reservation.

TRANSFERS

Airport

We kindly ask the delegations to make their own arrangements for transport from and to the airport.

Václav Havel Airport Prague (<https://www.prg.aero/en#/>) is located about 20 km from the city centre, which is approximately a 30-40 minute drive depending on traffic. You can reach Prague Airport by taxi or public transportation (bus, metro – for more information please visit: <https://www.dpp.cz/en>). If you travel by metro, the stations for the hotels / Congress venue are as follows:

- Prague Congress Centre: metro station Vyšehrad (C line)
- Corinthia Prague: metro station Vyšehrad (C line)
- Holiday Inn: metro station Vyšehrad (C line)
- Hilton Hotel Prague: metro station Florenc (B, C lines)
- Botanique Hotel: metro station Florenc (B, C lines)

Note that the prices of a taxi journey can vary based on traffic, however we encourage you to use official taxi companies operating at Václav Havel airport (Taxi Praha or Fix Taxi: <https://taxi-airport-prague.com>) to avoid high rates from unofficial taxi companies.

Uber and Bolt operate within the city of Prague. To book either, simply download their mobile application.

During the Programme

The Czech Parliament will provide a transportation service for the delegates to and from the conference and the dinner venue. Transport will leave from and return to the recommended conference hotels only.

INTERPRETATION

Simultaneous interpretation of the plenary debates will be provided in Czech, English and French.

A limited number of booths can be made available on a first-come, first-served basis to delegations who wish to bring their own interpreters. Please inform the organisers about the need for additional booths in advance by email to parleu@parleu2022.cz till 5 August.

CONFERENCE DOCUMENTS

Documents will be available online at www.parleu2022.cz and at the Information Desk during the meeting.

TAKING THE FLOOR

Chip cards necessary to request the floor will be handed out to MPs upon registration, together with their ID badge and lanyard.

Before the meeting starts, participants identify themselves very easily and quickly by holding their registration card in front of the conference unit placed on the desk at the participant's seat. Requests www.parleu2022.cz

to take the floor are submitted electronically by pushing the button with a microphone sign. MPs will be allowed to speak once the moderator announces their name by pressing the microphone button once again.

During the meeting, the list of active speakers and participants on the waiting list are shown on the screen on the conference unit and on the large screens behind the stage. Speakers will be asked to take the floor in the same order the requests are received.

CATERING

Coffee breaks and a buffet lunch will be served in the foyer at the conference venue.

SOCIAL EVENT

The gala dinner on 4 September 2022 will be a seated dinner in the Dvorana Hall at Rudolfinum.

Address of the venue: Rudolfinum, Alšovo nábř. 12, 110 00 Josefov – riverside entrance

If you have any dietary restrictions (e.g. vegetarian / vegan / lactose-free / gluten-free / nut allergy), please inform the organisers via the registration form.

WIFI

WiFi is available at the conference venue. Login details and password will be provided at the conference venue.

SMOKING

Smoking is permitted only in the designated areas outside the building.

MEDIA

The meetings will be broadcast in a live stream on www.parleu2022.cz. On submitting the registration form, you agree to transfer to www.parleu2022.cz, represented by delegated persons at the Chamber of Deputies and Senate of the Czech Parliament, the non-exclusive, perpetual, irrevocable and worldwide right to your speech and/or statements, and to all images and videos of you produced at the conference. This includes the right to sublicense, reproduce, modify, distribute, broadcast, publicly perform, publicly display and make available to the public in any form and in any medium, whether known or developed in the future, any such speeches, statements, images and videos.

ADDITIONAL INFORMATION

Currency

The currency of the Czech Republic is the Czech Crown (CZK). 1 EUR = 25 CZK

Emergency Number

112

Country Code

+420

Time Zone

Local time in Czech Republic is UTC+1.

Power Supply

The Czech Republic uses type E power plugs and sockets. Standard voltage is 230 V, standard frequency is 50 Hz.

Weather

September in Prague sees an average temperature of 19°C during day, falling as low as 9°C at night. The weather is mostly sunny with about 12 hours of sunlight per day, making it a great time to enjoy the outdoors and revel in the warmth of the city.

Tourism

The city centre is compact and the finest areas are mostly pedestrianised, therefore it is best to explore Prague on foot. Wenceslas Square, on one side of the city, to Prague Castle, on the other, is just a 30-minute stroll (walking via the Old Town, across the river and through the Lesser Town).

The first thing to do in Prague, therefore, is simply to wander through the streets and magnificent squares, revel in the atmosphere and admire the stunning architecture all around. Not-to-miss highlights are Prague Castle, the Charles Bridge, Lesser Town and definitely Old Town Square with its magnificent Astronomical Clock.

To experience more of Prague, please visit <https://www.prague.eu/en>.

COVID-19 PROTECTION MEASURES

At the present time, there are no COVID-19 restrictions in the Czech Republic. However, restrictions are subject to change according to the current situation. Participants will be informed in advance if there are any changes. The latest information is also available at the dedicated web page of the Czech Ministry of the Interior - <https://www.mvcr.cz/mvcren/article/coronavirus-information-of-moi.aspx>.

EMBASSIES

For information on embassies located in the Czech Republic, please visit:

https://www.mzv.cz/jnp/en/diplomatic_missions/foreign_missions_to_the_czech_republic/index.html

CONTACT PERSONS

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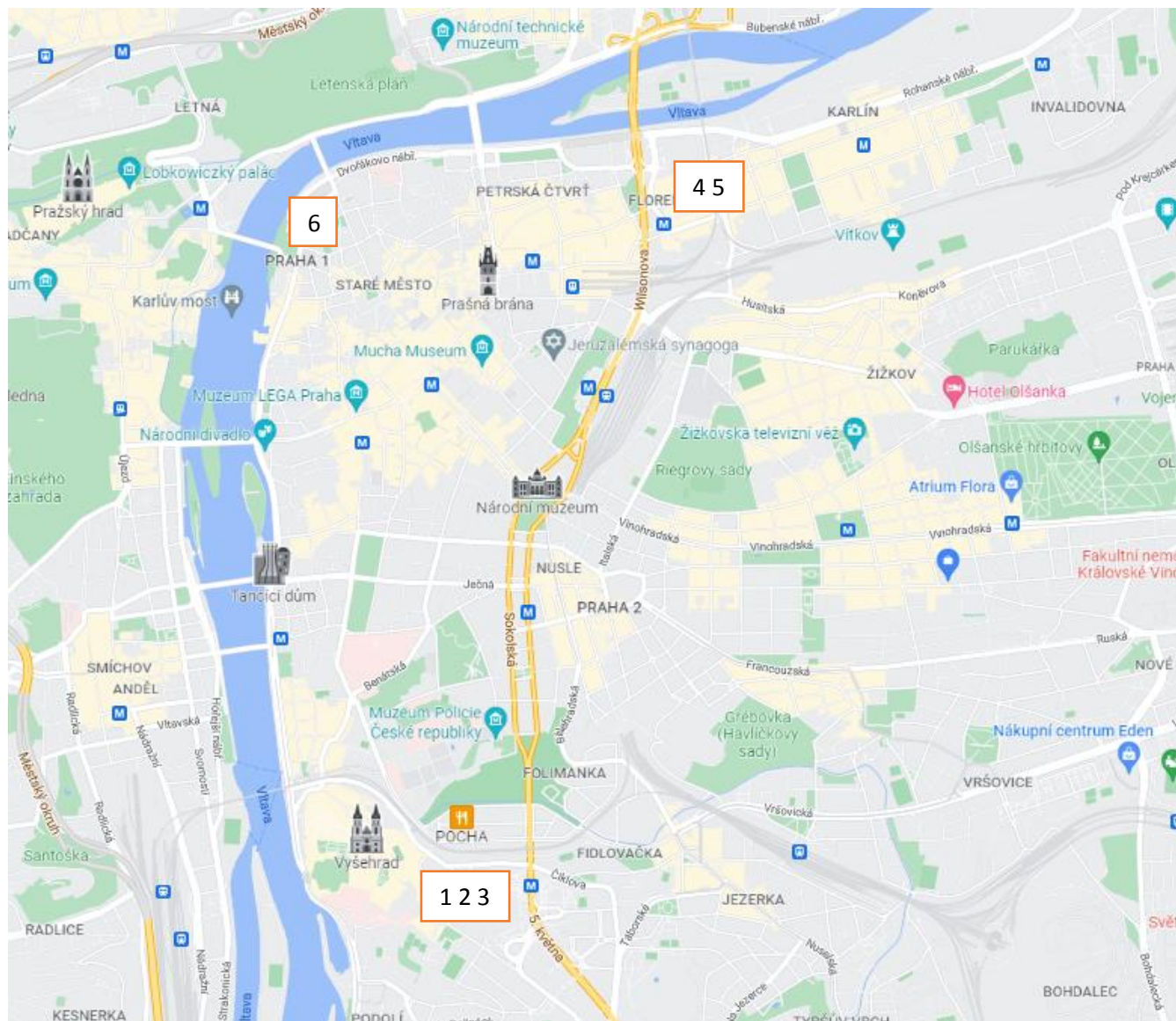
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Should you need further information, please contact: parleu@parleu2022.cz

MAP OF POINTS OF INTEREST



- 1 Prague Congress Centre (Conference venue)
- 2 Corinthia Hotel
- 3 Holiday Inn Hotel
- 4 Hilton Hotel Prague
- 5 Botanique Hotel Prague
- 6 Rudolfinum (Gala dinner venue)

MAP OF THE CONFERENCE VENUE – ENTRANCE



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