

How to start the Webex application

To join the video conference, please use the link sent in the email invitation.

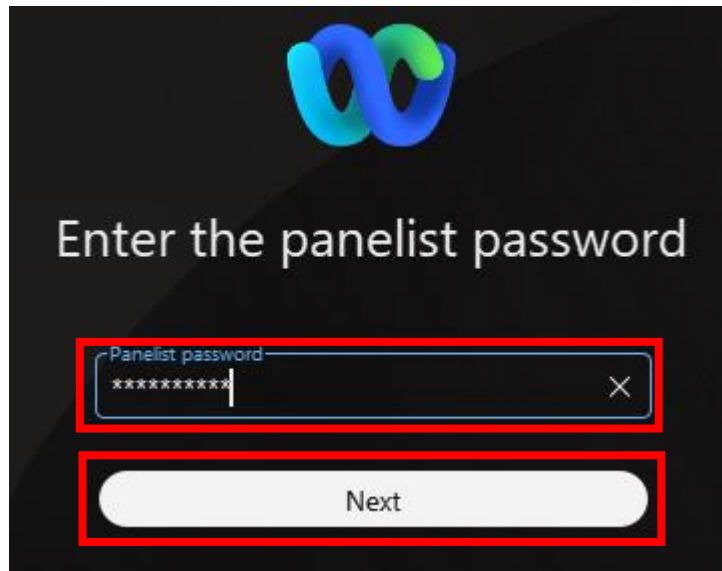
Installing Webex application

We recommend that you install the Webex application to ensure that your videoconference runs smoothly.

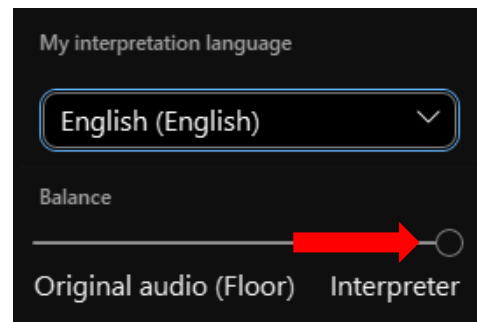
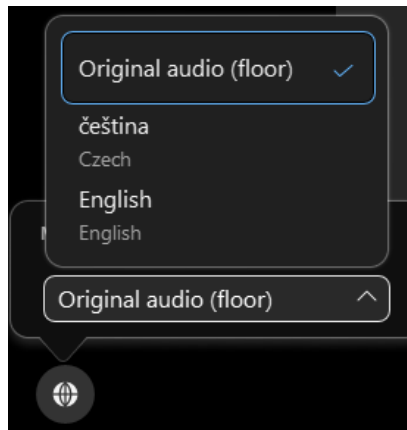
The application will automatically invite you to install it, or it can be downloaded using the link shown by the red arrow.

Panellist - connection instructions

Please fill in the name, surname, state, chamber (e.g., Petr Novák, CZ Senate), **e-mail (given in the registration form)** and then continue by clicking on the **Next** button.

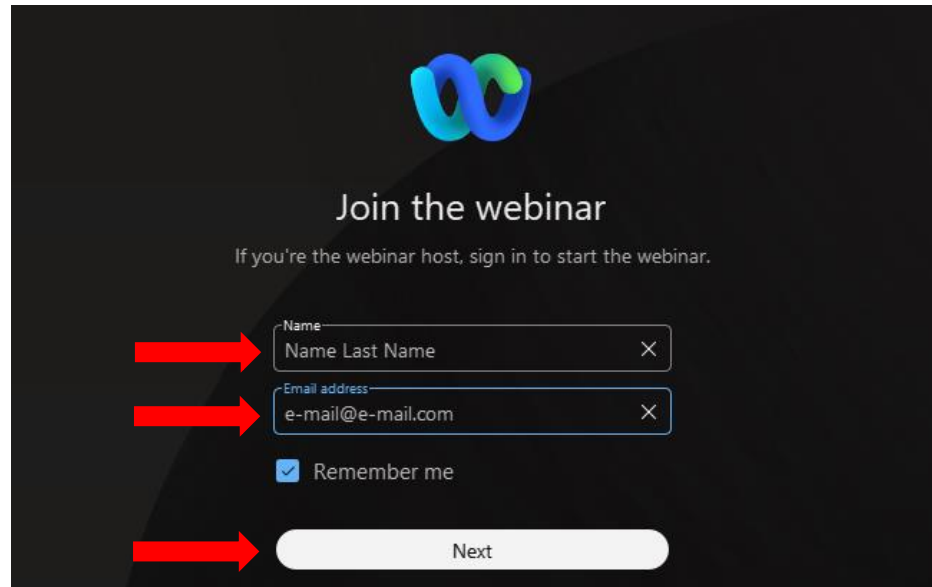


Enter the **password** (will be sent with the connection details) and then continue by clicking on the **Next** button.



Interpreting settings

Once connected, select the preferred language (globe icon on the bottom left) and set the slider to the right to "**Interpreter**" (This is the recommended setting since only in this case the user will hear the selected language without being distracted by the original sound).



Join the webinar

If you're the webinar host, sign in to start the webinar.

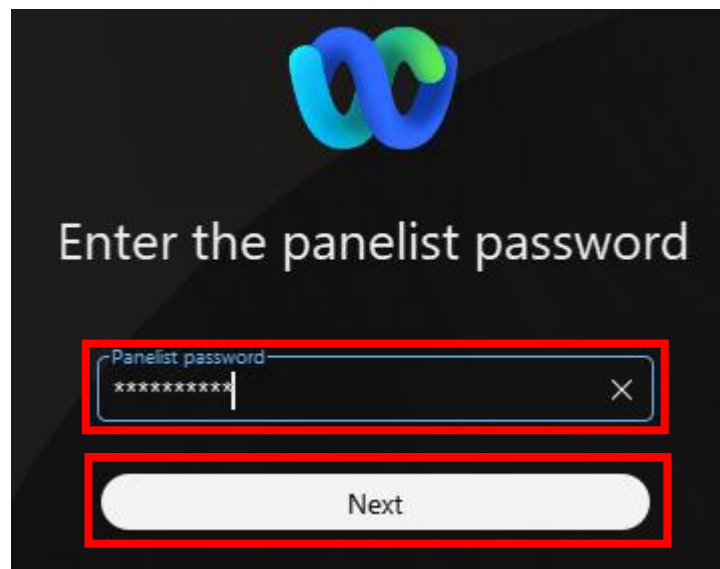
Name
Name Last Name

Email address
e-mail@e-mail.com

Remember me

Next

Red arrows point to the Name, Email address, and Next fields.



Enter the panelist password

Panelist password

Next

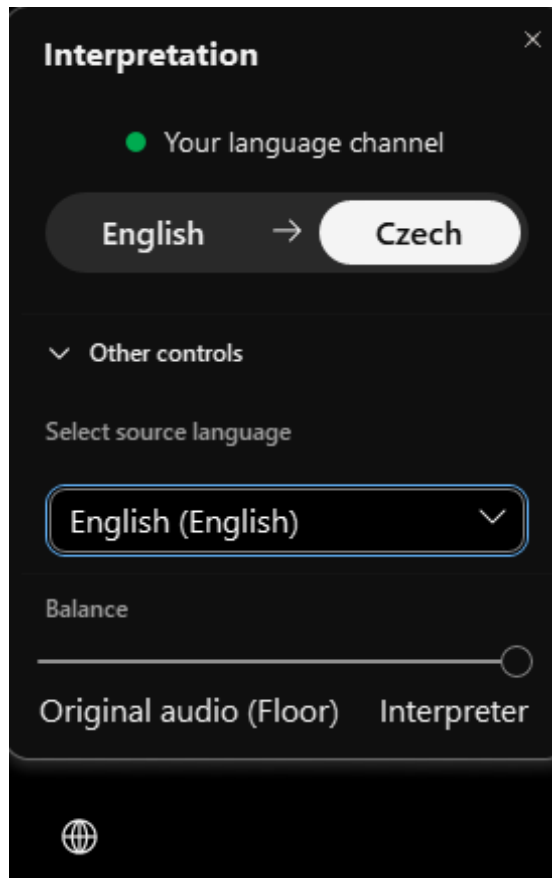
Red boxes highlight the password field and the Next button.

Interpreter - connection instructions

To join the video conference, please use the link sent in the email invitation.

In the "Name," please fill in **Interpreter** and the abbreviation of the language from which the interpreting will take place (e.g., "Interpreter CZ"), **e-mail (notified in advance to the organisers)** and then continue by clicking on the **Next** button.

Enter the **password** (will be sent with the connection details) and then continue by clicking on the **Next** button.



As an interpreter, you will hear the audio of the conference and see the active speaker and all the content shared so you can translate it into the target language. If you are interpreting in both directions, you can change the direction of the target language.

The screen will display the source and target languages and you can switch between them whenever the language you are interpreting into changes.

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Name
Name Last Name

Email address
e-mail@e-mail.com

Remember me

Next

Original audio (floor)

čeština
Czech

English
English

Original audio (floor)

Globe icon

My interpretation language

English (English)

Balance

Original audio (Floor) interpreter

Attendee (without the possibility of turning on the microphone) - connection instructions

Please fill in the name, surname, state, chamber (e.g., Petr Novák, CZ Senate), **e-mail** and then continue by clicking on the **Next** button.

Interpreting settings

Once connected, select the preferred language (globe icon on the bottom left) and set the slider to the right to "**Interpreter**" (This is the recommended setting since only in this case the user will hear the selected language without being distracted by the original sound).